



FORKLIFT PRE-RENTAL INSPECTION CHECKLIST
To be filled out by the Driver delivering this forklift and then attached to the original invoice. Inspect and then initial all items that pertain to the forklift you are delivering. Any item that does not pass this safety inspection must be corrected before this forklift can be operated.

INSPECTION

- ___ Overhead guard
- ___ Hydraulic cylinders
- ___ Mast assembly
- ___ Lift chains and rollers
- ___ Tire condition
- ___ Forks
- ___ Examine the battery and charging cables
- ___ Check the hood/seat latches
- ___ Inspect the hydraulic fluid level
- ___ Check for hydraulic oil leaks
- ___ Fire Extinguisher (optional)
- ___ **Warning & Safety decals are legible**
- ___ **Operators Manual**

Name	Date
Equip #	Contract #
Charge Level	Hours

Battery Powered Warehouse Forklift



TEST OPERATION

- ___ Steering
- ___ Service brake & Parking brake
- ___ Horn
- ___ Backup Alarm
- ___ Safety Belt
- ___ Transmission
- ___ Front, tail, and brake lights
- ___ Check the operation of the mast & tilt
- ___ Check the operation of side shift and fork positioner, if installed


Driver's Signature _____

Remarks

WARNING BATTERY POWERED WAREHOUSE FORKLIFT

Any piece of equipment can be dangerous if not operated properly. **YOU** are responsible for the safe operation of this equipment. The operator must carefully read and follow any warnings, safety signs and instructions provided with or located on the equipment. Do not remove, defeat, deface or render inoperable any of the safety devices or warnings on this equipment. If any safety devices or warnings have been removed, defeated, defaced, or rendered inoperable, **DO NOT USE THIS EQUIPMENT!!!**

**Approx. Operating Weight 9,965 Lbs Max Capacity 5,000 Lbs. at 24" Load Center.
Max Capacity of 3,900 Lbs at Max lifting height of 15' 4" / Clearance height 7' 4" Width 4'**

 **WARNING:** Lithium-ion Batteries and/or products that contain Lithium-ion Batteries can expose you to chemicals including cobalt lithium nickel oxide, and nickel, which are known to the State of California to cause cancer and birth defects or other reproductive harm. For more information, go to www.P65warnings.ca.gov

Never operate power equipment of any kind if you are tired or if you are under the influence of alcohol, drugs, medication, or any substance that could affect your ability or judgment. Be alert! If you get tired while operating this equipment, take a break. Tiredness may result in loss of control.

THIS LIFT IS NOT FOR USE ON ROUGH TERRAIN OR HILLS!

ROLLOVER HAZARD, this lift is for use on level compacted surfaces only! **Warning:** Misuse, operating when not level and overloading will cause this Lift to Rollover. The Equipment Protection Plan does not cover damage to the Backrest, Tires or from Rollover. Customers are responsible for tow and recovery services should the Lift become stuck or rolled over. A Tool Shed does not provide any tow or recovery services.

DO NOT use the Forklift Load Backrest to pull or push anything. It is designed strictly to stop the materials you are lifting from falling backwards. DAMAGE TO THE FORKLIFT LOAD BACKREST IS NOT COVERED BY THE EQUIPMENT PROTECTION PLAN

FORK EXTENSION

<<<**WARNING**>>> This forklifts load capacity is rated at a 24" load center. Using Fork Extensions greatly reduces this capacity. Always center your load on the extensions and *Never lift with the extension's tips*. It will bend them, and the Equipment Protection Plan does not cover this item.

OPERATING INSTRUCTIONS

The *Operator's Manual* is located in the pouch behind the seat.

Before you operate this lift, read, understand, and obey all the safety rules and operating instructions in the Operator's Manual

Always perform a pre-operation inspection and function test prior to use.

Drivers shall check the forklift at least once per shift, and if it is found to be unsafe the matter shall be reported immediately to **A TOOL SHED**, and the forklift cannot be used again until it has been made safe. Attention shall be given to the proper functioning of tires, horn, lights, service brake, parking brake, steering mechanism, and the lift system of the forklift.

PARKING

Never leave the forklift unattended while the key switch is in the on position. When leaving the forklift unattended, set the parking brake, bring the mast to the vertical position, put the forks flat on the ground and turn the key to the off position. Press the Red Stop button and remove the key.

NEVER use the forks or any other non-OSHA approved device to lift personnel!

NO RIDERS this is strictly a single seat, NO Passenger machine!

IMPORTANT SAFETY RULES TO FOLLOW

1. **ONLY** drivers authorized by the customer & trained in the safe operation of this forklift shall be permitted to operate it. Do not allow any other person to ride on the forklift under any circumstances.
2. Drivers shall check the forklift at least once per shift, and if it is found to be unsafe the matter shall be reported immediately to **A TOOL SHED**, the forklift cannot be used again until it has been made safe. Attention shall be given to the proper functioning of tires, horn, lights, brakes, parking brake, steering mechanism, and the lift system of the forklift.
3. **Always wear the seatbelt**, only operate the forklift when you are sitting in the operator's seat. **Always wear safety shoes & eye protection!**
4. Always wear proper personal safety gear called for by the job or working conditions.
5. Maintain safe clearance from electrical power lines & avoid contact with any electrically charged conductor.
6. Do not travel on the edge of docks. Always maintain a safe distance from the edge of platforms & road shoulders.
7. Do not turn the forklift suddenly. It will cause it to roller over. **NEVER JUMP OFF** the forklift even if it seems that it will tip. Always do as follows: Stay in the operator's seat. Hold the steering wheel securely. Brace your feet. Lean forward and away from the direction of tip over.
If you jump off the forklift when it tips over, there is danger that you will be fatally crushed under the forklift.
8. **Always carry your load as low as possible.** Do not drive forklift with the forks raised more than 6"
9. Never leave the forklift unattended while the key switch is in the on position. When leaving the forklift unattended, set the parking brake, bring the mast to the vertical position, put the forks flat on the ground and turn the key to the off position. Push in the Red Stop button and remove the key.
10. This forklift can be used both indoors and outdoors. Do not expose to rain, or use in a wet environment.
11. Never hang anything from the Forks or Extensions; a Forklift is not a Crane.
12. Never use a Forklift to support a load. Forklifts are for loading, unloading, transporting & placing loads only.

Traveling on slopes.

When Loaded: Always keep the load upgrade. Travel forward up the slope & in reverse down the slope. If the load is oversized - use a spotter.

When Unloaded: Always keeps the forks downgrade. Travel in reverse up the slope & forward down the slope. *Do not turn, or travel across or at an angle on slopes. There is a danger the forklift will tip.*

RECHARGING & MAINTENANCE

Warning: The Customer is responsible for all damages resulting from lack of lubrication. Check the hydraulic oil every time you recharge the equipment.

RECHARGING: Stop the machine and shut off electrical equipment while charging. Use only the supplied Lithium battery charging cord, do not use any other charging device. Lithium battery, and charger, should be kept away from severe conditions including high temperature, dusty or corrosive environments. Keep away from open flame or heat source and NEVER SMOKE while recharging or handling charger cords. Check the Lithium battery charging socket regularly and make sure the frame is not damaged, the socket cover plate is well sealed, and the terminal inside of the battery is not rusty and has no foreign matter such as dust, water, etc. Keep the Lithium battery dry and clean, do not wash the battery with water, wipe down dirty surfaces with a dry towel or cloth.

Warning: metal conducts electricity. Do Not use this Lift where it may come into contact with power lines or other electric circuits. Failure to comply to this warning will result in serious personal injury or death. Keep appropriate distances from High Voltage lines. Never use the Lift as a ground for welding.

If the person receiving this handout is not the user of the equipment, forward these instructions to the operator.

IF there is any doubt as to the operation or safety of the equipment, **DO NOT USE!!!**

**CALL A TOOL SHED IMMEDIATELY!!! FAILURE TO FOLLOW THESE INSTRUCTIONS
COULD RESULT IN INJURY OR DEATH**